

	A	B	C	D	E	F	G	H	I
1	STRATEGIC COMMISSIONING BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			29 January 2019						
4	Refreshed LOIP	To present the refresh of the Local Outcome Improvement Plan. A report is on the agenda.		Frank McGhee	Commissioning	Commissioning	Remit 2.3 and 4.3		
5	Strategic Outcomes Framework	To present the proposed Strategic Outcomes Framework which is linked to the refresh of the Local Outcome Improvement Plan. This is covered in the refreshed LOIP report on today's agenda.		Frank McGhee	Commissioning	Commissioning	Remit 2.3		
6	Strategic Energy Services Company (SESCo) Update	To present the Energy Services Company (ESCo) Business Plan for managing the councils energy and energy projects, to achieve the objectives and deliver on the instructions from the Business Case presented to Council 17 th August 2016.	Deferred from the meeting of 7/6/18 as there were several queries from ESCo Officer/Member WG that needed to be addressed and these were to be responded to in full late May at the next WG meeting. APSE Energy are providing support to reshape the Business Model and Plan. Deferred from the meeting on 13/9/18 - following feedback from the WG and receipt of the final APSE review a further option has been identified and will be worked up and included within the Business Plan to be presented in January 2019.	Mike Smith	Commercial and Procurement	Commissioning	Purpose 1 and 6 Remit 3.3 and 3.4	D	Project referred to the budget process.
7	Procurement Workplans and Business Cases	To seek approval of the estimated expenditure on the procurement business cases. A report is on the agenda.		Craig Innes	Commercial and Procurement	Commissioning	Purpose 3 and remit 3.4		

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2									
8	Review of Customer and Community Engagement	<p>The Committee on 7/6/18 agreed, amongst other things, to instruct the Director of Commissioning to undertake an audit and review of existing methods and activity of customer and citizen engagement and report back to the Committee with recommendations which:-</p> <ul style="list-style-type: none"> • proposed a planned and co-ordinated approach to future engagement and consultation, ensuring that this meets the needs of both the Council and customers and citizens; • identified and spread best practice; • demonstrated how this would inform future commissioning. <p>A report is on the agenda.</p>	<p>At its meeting on 20/11/18 the Committee noted that the report had been delayed as whilst the audit and analysis of existing activity has been completed, recommendations for the future design and implementation of customer and community engagement are being finalised in the light of the emerging priorities from the draft LOIP.</p>	Martin Murchie	Business Intelligence and Performance Management	Commissioning	Remit 1.4, 2.4 & 3.3		
9	City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy	<p>Council on 15/3/17 agreed to instruct the Head of Economic Development to submit a report to the first available FP&R Committee with recommendations on the preferred contractor from the procurement exercise and the final costs of the scheme. At its meeting of 20 Sept 2017, the FP&R Committee agreed to transfer this item to the Council Business Statement.</p>	<p>At its meeting on 13/9/18 the Committee noted that following a request from a bidder, officers required to extend the tender period to allow the bidders to finalise their responses. This meant that the final costs and preferred contractor won't be known until mid-October 2018.</p> <p>At its meeting on 20/11/18 the Committee noted that officers were continuing to assess the outcome of the procurement process and a report will be submitted to a future meeting of Full Council/Committee.</p>	Andrew Win	City Growth	City Growth	Remit 3.4	D	Project referred to the budget process.
10			28 March 2019						
11	Heat Network Torry - Phase 1	To report on commissioning proposals and to seek approval for the implementation of their procurement.		Bill Watson	Capital	Resources	Remit 3.4		
12	Procurement Workplans and Business Cases	To seek approval of the estimated expenditure on the procurement business cases.		Craig Innes	Commercial and Procurement	Commissioning	Purpose 3 and remit 3.4		

